

# Tapescripts

These materials have been designed to complement *Teaching Communication, Skills and Competencies for the International Workplace*, [Routledge](#).

## Introductory Unit

### Extension Task E-IU.5 = Formative and summative assessments

Formative assessment is used to improve instruction and provide students with feedback on their performance.

Summative assessment, on the other hand, is used to measure students' learning.

The key difference between the two is that whereas formative assessment is for improving instruction and providing feedback, summative assessment is for measuring learning.

When do we use each of these forms of assessment?

Formative assessment is used on an-ongoing basis throughout the course, whereas summative assessment is used at the end of the course.

How can students benefit from each form of assessment? Formative assessment will provide students with an indication of what they can do and what they still need to learn. Summative assessment, on the other hand, will tell them whether they can progress to the next level.

And teachers? How can teachers use formative and summative assessments?

Formative assessment will give them an idea of where students are, whether they are learning and how they could be helped and supported. Whereas summative assessment will help teachers grade their students' learning and make decisions about their progression to the next level or course.